



PARKDALE MUSIC BOOSTER CLUB
January 5, 2017
Parkdale High School Music Room
Meeting Minutes

PRESENT:

Isaac Betts, Pres	David Ayers, VP	Theresa Nwago	Darious Bowen, Student
Ikeda Betts, Sec	Candice Walker, Tres	Curtis Bowen, SLC	Everett Martin, Dir

I. CALL TO ORDER

The meeting was called to order by Everett Martin at 7:10PM.

II. EXECUTIVE REPORTS

- A. Secretary, Ikeda Betts
 - a. Reading of the minutes
- B. Director, Everett Martin
 - a. Introduction of Ms. Palmer – completing research on the Parkdale High School Music Program
 - b. Coming soon - Composition Clinic Workshops after school to help students write music
 - c. Solo ensemble festival – January 28, 2017 – **NEED PARENT VOLUNTEERS** to chaperone @ Kenmore Middle School – (suggested that parents can take shifts)
 - NOTE: In order to volunteer, parents need to complete background check – Option A: go through myschoolbucks.com (\$7.95 – but you would need to renew yearly)
 - Option B: DOE finger printing (estimated to be around \$60, but you would not never need to renew)
 - d. Cluster Concert – Wednesday, February 8, 2017 – Middle School students visit and play with PHS students – suggested vending opportunity
 - e. Winter Symphonic Concert – February 24th & 25th – **NEED PARENT VOLUNTEERS!**
 - f. Performance Assessment – March 29, 2017
 - g. Wolf Trap will be visiting
- C. President, Isaac Betts
 - a. Report on NFCU Acct
 - Isaac Betts now on acct.
 - Need to add E. Martin
 - Suggested that account me changed to a business acct for incorp
 - b. Articles of Incorp are filed
 - c. IRS 1023-EZ also filed
- D. Treasurer, Candice Walker
 - a. Current Available Funds – \$881.84 (Not including the Wolf Trap award)
 - b. Actual Revenue and Expenses for Current Month
 - Karaoke Night – *exact expense reports given to C. Walker after mtg*
 1. Snacks and Décor were purchased (est. \$60)
 2. Vending Profit (est. \$178)
- E. Student Leadership Council (SLC)
 - a. Starting a SLC Twitter Account

III. OLD BUSINESS

- A. Update Bylaws – Agreed to have final updated bylaws completed before the beginning of the next school.
- B. Fundraising
 - a. Amazon Smile – Ikeda will complete the Amazon Smile account for the PHS Booster
 - b. SLC to orchestrate a “Pocky” Fundraiser
 - c. Another Karaoke Night (this went well and the students enjoyed the first one)
- C. PHS Website
 - a. Website created on Weebly, but cannot be used
 - b. Motion to vote on purchase a domain name that can be used in the school. Majority voted to purchase the current Wix domain.
- D. College Opportunities
 - a. Volunteer Hours to be sent out by Everett Martin. Suggested to add flyers of opportunities on website.

IV. NEW BUSINESS

- A. Will discuss Liability Insurance, Treasurer bond, 2016 taxes, charitable solicitation with CPA. It was suggested that we seek a parental legal counsel on money matters.
- B. Estimated dollar amounts of funds needed should be provided in order to have fundraising goals
- C. David Ayers nominated to head recruiting initiatives. He accepted.
- D. Open Forum
 - a. D. Ayers - suggested students help to clean and revitalize music room
 - b. I. Betts - suggested an end of the year activity for students. Everett Martin will survey the students for suggestions
 - c. E. Martin - planning Spring trip tentatively for May 6 2017.
 - d. Ms. Palmer – conducting resource study on relationships in the PHS Music Program. Parents were invited to sign up for the study. Parents would conduct at least 2 interviews January and February. \$20 gift card available upon completion of study

V. ACTION ITEMS – Due 2/2/17

- A. SLC Next Fundraising initiative (ASAP)
- B. Launch Website and link to google to calendar and PHS Homepage
- C. Pay PO Box Fees
- D. Submit Financial Records to CPA
- E. Consult CPA
- F. Register MD Charitable Solicitation Form

There being no further business, the meeting adjourned at 8:24PM.

Respectfully Submitted,
Ikeda Betts, Secretary
PHS Music Booster Club